

Badgerbrook Primary School

E-Safety Policy

Introduction

Badgerbrook Primary School's Internet Safety Policy is designed to clarify issues pertaining to filtering and Internet monitoring for all users of the school network whether adults or children.

At Badgerbrook, we understand the importance of effective E-safety practise for both staff and pupils and the E-safety policy sets out how we ensure this is achieved.

Why internet use is important

The internet is a vital part of 21st century life. At Badgerbrook we have got a duty to provide pupils with quality teaching and learning experiences. The internet use is a big part of the curriculum. Therefore, it is necessary to teach children how to access the internet safely. Pupils will be taught what internet use is acceptable and what is not, and will be given clear objectives when using the internet or other devices. The school internet access is designed for pupil use and includes filtering appropriate to the age of the pupils.

Filtering

At Badgerbrook we maintain a single point of access to the Internet through a central connection to the Schools Broadband. At this access point an Internet filtering system is maintained to block material inappropriate to children. Among the items filtered are obscene visual depictions, child pornography, or material harmful to minors. It should be noted that, due to the nature of the Internet, no filtering system can be perfect. Therefore the service provided to Badgerbrook Primary School has the ability to add additional blocked sites or to remove sites found to be inappropriately blocked. Alongside this Virus protection will be installed and updated regularly.

Responsibility

Each user must take responsibility for his or her use of the computer network and Internet. Pupils will be taught how to evaluate internet content. However, if staff or a pupil accesses an offensive or harmful site by mistake, they must switch off their monitor and report what has happened to someone. They will then take note of the URL (address), time, date and content must be reported to the school Computing Coordinator or the IT Network Manager, who will inform the Headteacher. Similarly, if a pupil notices that another pupil has accessed such a site, they must also report it to a member of staff who will follow the same procedure. Staff should ensure that the use of materials found on the internet comply with copyright law.

Pupils should also be crucially made aware off the materials they read and shown how to validate the information before accepting its accuracy.

Monitoring

The teacher or staff member supervising any pupil has the primary responsibility of monitoring the Internet for pupil safety and appropriate use. Pupils are prohibited from using the Internet without direct supervision of a teacher or staff member.

Handling E-Safety complaints

Complaint of internet misuse involving the pupils will be dealt with by a senior member of staff. Sanctions resulting may include interview, counselling by the class teacher, Headteacher, informing parents or carers, removal of internet or computer use for a period of time. Any complaint of staff misuse must be reported to the Headteacher. Complaints of a child protection nature must be dealt with in accordance with school child protection procedures.

Identification of Pupils on the Web

Pupils' work published on the web will not be identified by their surnames. Photographs will be carefully selected and will only be used for educational purposes and the identity of children will be protected. The full name of a pupil will never be included alongside the photograph. Parents give consent for their child's photograph to be used on the school website and social media pages.

Security

Badgerbrook Primary School provides a secure network for the school community through the Schools Broadband.

Confidentiality of Pupil Information

Personal information concerning Badgerbrook Primary School pupils will not be disclosed or used in any way on the school website. Pupils are not permitted to provide private or confidential information about themselves or others on the Internet.

Recommendations for Internet use by pupils at home and school **Personal Safety for Children**

When using the Internet:

- Children should never reveal personal information such as their name, home address or phone number or any information that might allow someone to locate them.
- Children should never agree to meet a person face-to-face whom they have "met" on the Internet without their parent's permission and without an adult being present.
- If someone attempts to arrange a meeting with a child through the Internet, the child must report this communication to their parent or guardian.
- Instant messaging should not be used by children at home unless explicitly approved and supervised by parents.
- Children should choose screen names carefully (e.g. Soccer_Kicks is better than Pretty_Sally13).
- Children should never phone an online 'acquaintance' without parental permission, because caller ID can trace a phone number and from that information, the child's address can be found.
- Nobody should reply to harassing, threatening or sexual messages but should report any such communication immediately to the police.

Filtering at home

There are a number of filtering programs that allow parents to block sites and monitor their child's use of the Internet, including the time of day, number of hours and types of access (such as chat, web, or newsgroup activities). It is recommended that parents use this type of filtering if their child will be using the Internet without direct parental supervision. Filtering can be set to restrict all Internet use when parents are not home.

For more information refer to:

<http://www.childnet-int.org/>

<http://www.getnetwise.org/>

<http://www.safekids.com/>

Location of Computers in the Home

It is recommended that parents place computers used by children in a heavy traffic area of the home. The best place for a home computer used by a child is in an area such as the living room or kitchen. The worst place is a child's bedroom.

Parent / Child Dialogue

It is recommended that parents:

- Have constant dialogue with their child about what they are doing online.
- Encourage their child to show them what they are doing.
- Consider establishing a "Code for Internet Use" for the home.
- Discuss online safety using the various tools and resources available on the Badgerbrook website.

Reporting

It is imperative that any illegal or suspicious contact with a child on the Internet is reported to the police immediately.

Please see the school's Safeguarding Policy for additional information and contact details of designated safeguarding persons should you have any further concerns about Internet Safety.

This policy was updated in January 2020 and will be reviewed as part of the school's 3 year cycle of monitoring and evaluation or to reflect Local Authority or national guidance.

Signed:



Headteacher

Date: March 2020