

COVID-19 Schools Operational Risk Assessment (LCC template version 17 28/02/2022)																
Leicester County Council		Site Address: Badgerbrook Primary School			D	Whole school				Leicestershire Traded Services						
Note: A person specific assessment must be carried out for young persons, disabled staff and new and expectant mothers conducting this activity																
Hazard (Something with a potential to cause harm)	Who might be Harmed & How?	Existing Controls (Consider Hierarchy of Control)			Initial Risk Rating (S x L)			Further Controls Required (Consider Hierarchy of Control)			Final Risk Rating (S x L)			Action Required		
														Severity	Likelihood	Risk Rating

Risk Assessment

It is a legal requirement that schools should review and update their risk assessments (building on the learning to date and the practices they have already developed), to consider the removal of restrictions and control measures in line with the roadmap out of the pandemic. Settings should also review and update their wider risk assessments and consider the need for relevant revised controls in respect of their conventional risk profile considering the implications of coronavirus (COVID-19). Schools should ensure that they implement sensible and proportionate control measures which follow the health and safety hierarchy of controls to reduce the risk to the lowest reasonably practicable level.

Schools must comply with health and safety law and put in place proportionate control measures. Schools must regularly review and update their risk assessments - treating them as 'living documents', as the circumstances in the school and the public health advice changes. This includes having active arrangements in place to monitor whether the controls are effective and working as planned.

For more information on what is required of school leaders in relation to health and safety risk assessments and managing risk, see the health and safety advice for schools. <https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools>

This risk assessment is designed to address the Covid19 controls during the normal day to day operation of the school.

Operational guidance. Please refer to:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

Isolation and Contact Tracing:

Please follow the guidance here:

<https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts>

From 1 April:

The Government will remove the health and safety requirement for every employer to explicitly consider COVID-19 in their risk assessments. In alignment with current Government guidance this risk assessment template will be archived on April 1st, 2022. No further updates of this risk assessment will be issued After April 1st 2022. The guidance above can be found in paragraph 60 in the link below:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1056229/COVID-19_Response_-_Living_with_COVID-19.pdf

Adequate ventilation, cleaning, hand washing, and respiratory hygiene will still be required after 1st April 2022.

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Monitoring and review of risk controls

The Senior Leadership Team monitors and reviews the preventive and protective measures regularly (particularly when the guidance is updated), to ensure the measures are working, and takes action to address any shortfalls.

Control measures:

1. Ensure good hygiene for everyone
2. Maintain appropriate cleaning regimes

UKHSA has published guidance on the cleaning of non-healthcare settings:

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>

3. Keep occupied spaces well ventilated

<https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/index.htm>

4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19

From 24 February, schools should follow the published UKHSA guidance.

Outbreak Management - Badgerbrook has an Outbreak Management Plan for COVID-19 in place:

The school will continue to have a role in working with health protection teams in the case of a local outbreak. As the DfE have indicated that schools may be asked to reinstate controls in the event of a local outbreak **we will retain previous versions of risk assessments**. These reinstatements are envisaged to be of short duration but may mean that there are frequent changes required. All reinstatements should be on the advice of public health (PH) and the school will tailor any risk assessment reviews to PH advice. Our previous risk assessments will inform our Outbreak Management Plan.

When the thresholds are reached, education and childcare settings should review and reinforce the testing, hygiene and ventilation measures they already have in place.

There is more detail on these in Annex A and in the guidance for each sector:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1057141/Contingency_framework_education_and_childcare_settings_February_2022.pdf

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Coming into contact with individuals who are unwell	Staff, pupils, visitors and contractors. Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Staff, pupils & other adults do not come into the school if they have the main COVID-19 symptoms Anyone developing the main COVID-19 symptoms is sent home At Badgerbrook we ask all staff and parents to follow the UH Health Security Agency guidance regarding isolation and return to school Persons who have the main symptoms or a positive test result will isolate for 5 days and can return to school following 2 negative lateral flow tests taken 24 hours apart. A LFT can be taken on day 5 and then another 24 hours later to end the isolation period if they are both negative. NOTE: Self isolation should not end if the person has a high temperature see this link: https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts Poster in entrance lobby to remind all visitors not to come into school if they have symptoms of COVID-19 Parents asked to continue to report pupil absence due to COVID-19 and advise of expected return date Parents receive regular updates & reminders of current guidance via Newsletters, emails, texts etc Admin staff have up-to-date guidance on what to tell parents who ring or email to report a positive COVID-19 result within the household The school will continue to have a role in working with health protection teams in the case of a local outbreak. If there is an outbreak in the school or if central government offers the area an enhanced response package, a director of public health might the school to temporarily reintroduce some control measures In the event that a parent or guardian insists on a child with symptoms attending school, SLT will take the decision to refuse the child if in their reasonable 	M	M	M											
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		judgement it is necessary to protect their pupils and staff from possible infection with coronavirus (COVID-19).									
A pupil shows the main symptoms of COVID19 whilst in school	Staff, pupils, visitors and contractors. Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Anyone who becomes unwell with the main symptoms of coronavirus (however mild) is sent home and advised to follow the latest UKHSA advice For pupils - office staff contact parents and request collection immediately Adults in school are asked to leave immediately As is usual practice, in an emergency, 999 is called if someone is seriously ill or injured or their life is at risk. A pupil waiting to be collected should be left in a room on their own if possible and safe to do so (depending on the age and needs of the pupil) with appropriate adult supervision if required. Where possible the Meeting Room will be the Isolation Room Windows are opened for ventilation. Appropriate PPE is worn by staff caring for the pupil while they await collection if a close contact is necessary PPE available in Meeting Room for this purpose The adult toilet next to the New Studio to be for use by anyone needing to be isolated – and made not available for any other use in these circumstances The area around the person with symptoms must be cleaned after they have left Anyone who has had contact with someone who is unwell washes their hands thoroughly for 20 seconds with soap and running water or uses hand sanitiser 	M	M	M	➤					
Use of face coverings and PPE in school	Staff, visitors and contractors. Reduced infection control which may result in	<ul style="list-style-type: none"> Face coverings are not advised for pupils, staff and visitors either in classrooms or in communal areas If there is an outbreak in school, a director of public health may advise us that face coverings should temporarily be worn in communal areas or classrooms (by pupils, staff and visitors, unless exempt). This will be covered in the Outbreak Management Plan. 	L	L	L						

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	spread of COVID19	<ul style="list-style-type: none"> Where face coverings are worn, transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. Transparent face coverings may be effective in reducing the spread of COVID-19. Face coverings (whether transparent or cloth) should fit securely around the face to cover the nose and mouth and be made with a breathable material capable of filtering airborne particles. 										
Poor Hand Hygiene	<p>Staff, pupils, parents/ guardian, visitors and contractors.</p> <p>Reduced infection control which may result in spread of COVID19</p>	<ul style="list-style-type: none"> Frequent and thorough hand cleaning should now be regular practice. Pupils and staff to wash their hands with soap and water for at least 20 seconds on arrival at school, before eating and after breaks. Soap, water, hand towels provided in all toilets – Premises Officer monitors & refills Hand dryers, roller towels and/or paper towels are available in handwashing areas Hand sanitiser available throughout the school- Premises Officer monitors and refills Additional hand sanitiser dispensers outside each set of pupil toilets Hand sanitiser bottles provided in all classrooms – Premises Officer monitors and refills Primary school children to be supervised when using hand sanitiser and the hand sanitiser kept out of their reach. See COSHH risk assessment. 	L	L	L							
Poor Respiratory Hygiene	<p>Staff, pupils, parents/ guardian, visitors and contractors.</p> <p>Reduced infection</p>	<ul style="list-style-type: none"> Supply of tissues provided in all classrooms – Premises Officer monitors and replenishes Swing lidded bins in all classrooms Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach 'Catch it, bin it, kill it' posters round school 	L	L	L	➤						

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	control which may result in spread of COVID19	<ul style="list-style-type: none"> ▪ Pupils reminded to cough or sneeze into their inner elbow and use a tissue to cover their mouths and noses where possible, disposing of the tissue in lidded bins. ▪ Rubbish removed from classrooms, offices etc every day ▪ Pupils clean their hands after they have coughed or sneezed. Young children and pupils with complex needs helped to get this right. 										
<p>Poor ventilation/ lack of ventilation</p> <p>Thermal Discomfort in colder months</p>	<p>Staff, pupils, visitors, contractors.</p> <p>Reduced infection control which may result in spread of COVID19.</p> <p>COVID-19 transmitting through mechanical ventilation ducts that link between rooms.</p>	<ul style="list-style-type: none"> ▪ Paul Blencowe from LCC Property visited school to check that all ventilation units in school meet the criteria and can be used safely: <ul style="list-style-type: none"> ○ Extractor fans in toilets extract the air – no recirculation ○ Extractor fans in Quiet Rooms, Old Studio & Library extract the air – no recirculation ○ Unit in Computer Suite serves a single area and does not circulate air to other areas and is safe to us ▪ Natural ventilation is provided by opening windows and internal doors as much as possible. ▪ All doors are closed at night when no-one is in school ▪ In cooler weather windows are opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space ▪ Staff increase the ventilation while spaces are unoccupied (eg during breaks, lunchtimes, PE lessons) and reduce it when pupils are in class ▪ Electric fans can be used in classrooms and offices - HSE advice: Circulation of outside air and prevention of pockets of stagnant air in occupied spaces can be improved by using ceiling fans or desk fans, provided good ventilation is maintained, preferably provided by fresh air ▪ Furniture rearranged to avoid anyone sitting in a direct draught. 	M	M	M	○				CW/PW	27.8.21	✓

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		<ul style="list-style-type: none"> Heating used and adjusted as necessary in occupied spaces to help ensure thermal comfort levels are maintained even when all the windows are open Staff and pupils encouraged to wear additional suitable indoor clothing in colder months CO2 monitors in classrooms so staff can quickly identify where ventilation needs to be improved. When the monitor indicates windows and doors are opened or staff & pupils leave the room until monitor returns to normal See CO2 Monitoring Information and Guidance for further details. 															
Insufficient cleaning of areas and equipment Cleaning a non-healthcare setting	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings updated 19.7.2021 & shared with Premises Officer and cleaning team Cleaning takes place during and outside the school day – additional staff employed Enhanced cleaning implemented throughout the site, ensuring that contact points, including in toilet facilities, eg door handles, locks and the toilet flush, etc., work surfaces, door handles, hand rails, table tops, taps, phones, photocopiers, keyboards, light switches and door fobs etc. are all thoroughly cleaned and disinfected regularly. Frequently touched surfaces wiped down at least twice a day, and one of these is at the at the beginning or the end of the school day Cleaning of touch points etc in each area recorded (date & time & initials) on record sheets in each area to provide audit trail Hard surfaces are cleaned with soap and water/standard detergent prior to disinfecting Appropriate detergent & disinfectant used: 	M	M	M												

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		<ul style="list-style-type: none"> o Disinfecting should be performed using either a combined detergent disinfectant solution at a dilution of 1000 parts per million (ppm) available chlorine (av.cl.) or a household detergent followed by a disinfectant solution at a dilution of 1000 parts per million (ppm) available chlorine (av.cl.) the goggles and visor will be rinsed with clean water after being disinfected. ▪ Only cleaning products supplied by the school are used. Staff are told not to bring cleaning products from home. ▪ Deeper clean of classrooms where positive cases have been identified ▪ Fogging machine and fogging canisters purchased for use in rooms where positive cases have been identified and for other deep cleaning requirements ▪ Staff continue to avoid cluttering work surfaces/window sills etc to make cleaning easier ▪ When cleaning surfaces, it is not necessary to wear personal protective equipment (PPE) or clothing over and above what would usually be used – appropriate PPE available ▪ Please refer to the school’s COSHH risk assessments for further control measures in relation to cleaning chemicals used. ▪ PPE required for cleaning is noted in the outcome of the COSHH risk assessments conducted for cleaning chemicals used. ▪ Bin liners are used in all bins and bins are emptied into the external waste bin/skip regularly. ▪ SLT carry out random monitoring spot checks to confirm cleaning activities are being completed and this is formally documented on the cleaning record <p>Cleaning after an individual with symptoms of, or confirmed, COVID-19 has left an area:</p>								
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		<ul style="list-style-type: none"> One cleaner (JC) in school 11.00am to 2.00pm to clean the area after they have left, at other times the SLT will be responsible for ensuring the area is cleaned PW & cleaning team aware of the requirements for cleaning if COVID19 is suspected – including wearing PPE/the correct disinfectant solution/disposal of PPE & cleaning cloths & the requirements for disposing of personal waste The minimum PPE to be worn for cleaning an area after a person with symptoms of COVID-19, or confirmed COVID-19, has left the school, is disposable gloves and an apron. Staff wash hands with soap and water for 20 seconds after all PPE has been removed. All surfaces that the symptomatic person has come into contact with should be cleaned and disinfected, including all potentially contaminated and frequently touched areas such as bathrooms, door handles, telephones, grab rails in corridors and stairwells. Disposable cloths or paper roll and disposable mop heads used to clean all hard surfaces, floors, chairs, door handles and sanitary fittings – think one site, one wipe, in one direction. Any cloths and mop heads used are disposed of and put into waste bags Personal waste from individuals with symptoms of COVID-19 and waste from cleaning of areas where they have been (including PPE, disposable cloths and used tissues): <ul style="list-style-type: none"> Should be put in a plastic rubbish bag and tied when full The plastic bag should then be placed in a second bin bag and tied This should be put in a suitable and secure place and marked for storage until the individual's test results are known This waste should be stored safely and kept away from children. It should not be placed in communal waste 														
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		<p>areas until negative test results are known, or the waste has been stored for at least 72 hours.</p> <ul style="list-style-type: none"> ▪ If the individual tests negative, this can be disposed of immediately with the normal waste. ▪ If COVID-19 is confirmed this waste should be stored for at least 72 hours before disposal with normal waste. 									
School organisation	<p>Staff, pupils, parents/guardian, visitors and contractors.</p> <p>Reduced infection control which may result in spread of COVID19</p>	<ul style="list-style-type: none"> ▪ Priority to deliver face-to-face, high-quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances, mental and physical health ▪ PE kits will continue to be worn on PE days. ▪ Singing, recorder lessons and singing assemblies take place and staff are conscious of the need for increased ventilation in areas where singing takes place ▪ The school will continue to have a role in working with health protection teams in the case of a local outbreak. If there is an outbreak in the school or if central government offers the area an enhanced response package, a director of public health might the school to temporarily reintroduce some control measures ▪ The school will be prepared to implement high-quality blended learning arrangements so that any pupil who is well enough to learn from home can do so. ▪ If a pupil is not attending school because their attendance would be contrary to government guidance around COVID-19 the school is expected to offer them access to remote education. ▪ SLT will keep a record of, and monitor engagement with, this activity, but this does not need to be tracked in the attendance register 	M	M	M	➤					
Organisation of catering provision/school lunchtimes	<p>Staff, LTS Catering/ Catering Staff from external company,</p>	<ul style="list-style-type: none"> ▪ Hot lunches provided by LTS Catering ▪ Regular communication with LTS-Catering to confirm operational controls ▪ LTS-Catering COVID-19 risk assessment in place for each setting 	L	L	L	➤					

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	pupils, visitors and contractors Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Catering staff responsible for checking that all pupils' food allergy information is up to date Pupils wash their hands before and after eating and encouraged not to touch their mouth, eyes and nose. Organisation overseen by the lunch team and kitchen staff. Midday supervisors wipe down the tables in the Hall after the children have finished eating and between sittings Gloves available for use by midday staff 										
Breakfast and after school clubs	Staff, pupils, parents/guardians, visitors and contractors. Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> Individual COVID risk assessments should be available for activities taking place out of school hours. These should contain controls to reduce the spread of COVID19 and be consistent with guidance for the activity being undertaken eg music clubs, grassroots sports RB (Breakfast & After School Club) has risk assessment in place Football and Fitness have risk assessments in place 	M	M	M							
Residential visits/ offsite visits	Staff, pupils, parents/guardians, members of the public, volunteers Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> All trips arranged are entered and authorised through Evolve Educational visits are subject to risk assessments as normal in line with relevant COVID-19 or health protection guidance. General guidance on educational visits is available and is supported by specialist advice from the Outdoor Education Advisory Panel (OEAP). LCC advises that cover for cancellations and curtailment due to Covid and other Communicable Diseases isn't available for group travel policies at present. Class teachers ensure that all bookings have adequate financial protection in place. 	M	M	M	<ul style="list-style-type: none"> Booking made with Kingswood for June 2022. COVID-19 assurance from Kingswood – date or venue will be changed if local or national lockdown means trip can't go ahead, refund if no suitable alternative can be arranged. Separate insurance with Endsleigh for individuals who are unable to travel due to testing positive for COVID-19 or being required to self-isolate. All terms & conditions and insurance details shared with all Year 6 parents and guardians Kingswood have provided details of their COVID-19 procedures 	M	M	M	Admin Y6 staff	23.9.21	✓ ✓
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		<ul style="list-style-type: none"> Staff check with the visit provider, commercial insurance company, or the risk protection arrangement (RPA) to assess the protection available. Independent advice on insurance cover and options can be sought from the British Insurance Brokers' Association (BIBA) or Association of British Insurers (ABI). 										
Visitors to site, Contractors working on site	Staff, pupils, parents/guardian, visitors and contractors. Reduced infection control which may result in spread of COVID19	<ul style="list-style-type: none"> All visitors to school are asked not to come into school if they have any of the main symptoms of COVID-19 or are following any UKHSA advice for isolating Supply teachers, peripatetic teachers or other temporary staff, can move between settings Specialists, therapists, clinicians and other support staff for pupils with SEND provide interventions as usual and can move between settings Wall mounted hand sanitiser dispenser by front door and Hall - visitors requested to use sanitiser before entering the school Signs to tell anyone entering the building to use the hand sanitiser Site guidance on COVID19 precautions is explained to contractors on or before arrival 	L	L	L	➤						
School workforce	Staff - individuals vulnerable to serious infection coming in to school and being at greater risk from contracting COVID19	<ul style="list-style-type: none"> All staff are encouraged to take up the offer of a vaccine Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield Whilst individual risk assessments are not required, employers are expected to discuss any concerns that people previously considered CEV may have. Employers will need to follow this specific guidance for pregnant employees. COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding contains further advice on vaccination. Senior leaders explain the measures they have in place to keep staff safe at work. 	M	M	M	➤						

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		<ul style="list-style-type: none"> Individuals who are concerned about their own particular circumstances speak to the Headteacher and a personal risk assessment agreed if appropriate All staff attending the school setting follow the measures set out in this risk assessment to minimise the risks of transmission. Staff absence reporting arrangements continue as normal This applies to all unplanned absence which has not been previously agreed by HT and includes self-isolation etc 										
Outbreak management plan	<p>Staff, pupils, visitors and contractors.</p> <p>Increased prevalence of COVID19 in localised area may result in spread of COVID19</p>	<p>https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1057141/Contingency_framework_education_and_childcare_settings_February_2022.pdf</p> <ul style="list-style-type: none"> Measures affecting education and childcare may still be necessary in some circumstances, for example: <ul style="list-style-type: none"> to help manage severe operational impacts or identified health risks of a COVID19 outbreak within the school as part of a package of measures responding to a variant of concern (VoC) or to extremely high prevalence of COVID-19 in the community to prevent unsustainable pressure on the NHS SLT will use the thresholds detailed below for when to seek public health advice if they are concerned: <ul style="list-style-type: none"> a higher than previously experienced and/or rapidly increasing number of staff or student absences due to COVID-19 infection evidence of severe disease due to COVID-19, for example if a pupil, student, child or staff member is admitted to hospital due to COVID-19 a cluster of cases where there are concerns about the health needs of vulnerable staff or students within the affected group If one of these thresholds is reached SLT will review and reinforce the hygiene and ventilation measures they already have in place. They will seek additional public health advice if they are considering additional measures, either by phoning the 	M	M	M	>						

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		<p>DfE helpline (0800 046 8687, option 1) or in line with other local arrangements.</p> <ul style="list-style-type: none"> ▪ A director of public health, their team, or a HPT may give the school advice on whether to take extra action, reflecting the local situation. If they judge that additional action should be taken, they might advise the school to take some or all of the other measures described in the contingency framework, for example, extra testing. ▪ The Badgerbrook Outbreak Management Plan is based on the contingency framework for managing local outbreaks of COVID-19 and the schools' operational guidance, provided by the Department for Education (DfE), Leicestershire County Council- Public Health Control Measures and our previous risk assessments ▪ The Headteacher will be the main point of contact for Education Effectiveness, Public Health England etc and will lead the outbreak management response. The Senior Leadership Team will coordinate the response. We will use the pre-existing risk assessments from the previous academic year to prepare for measures that might be re-introduced. ▪ Identifying a group will rarely mean a whole setting or year group. <ul style="list-style-type: none"> ○ Close Mixing –SLT will identify groups that are likely to have mixed closely ○ For schools, this could include: <ul style="list-style-type: none"> ○ a form group or subject class ○ a friendship group mixing at break times ○ a sports team ○ a group in an after-school activity ▪ If recommended, we will: <ul style="list-style-type: none"> ○ Re-introduce the use of testing by staff ○ advise the increased use of face coverings in communal areas and/or classrooms for staff and adults in school ○ If recommended, we will limit: <ul style="list-style-type: none"> ○ Residential educational visits 														
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		<ul style="list-style-type: none"> o Open days o Transition or taster days o Parents coming into school o Live performances <ul style="list-style-type: none"> ▪ If recommended, we will reintroduce: o Bubbles, to reduce mixing between groups o Face coverings in communal areas and classrooms for staff and visitors (unless exempt) <ul style="list-style-type: none"> ▪ Attendance restrictions will only be recommended as a short term measure and a last resort. If recommended, we will implement the measures in this section. ▪ In all circumstances, priority will be given to vulnerable pupils and children of critical workers to attend to their normal timetables ▪ Where measures include attendance restrictions, DfE may advise on any other groups that should be prioritised. The school will make sure their contingency plans cover the possibility they are advised, temporarily, to limit attendance and should ensure that high quality remote education is provided to all pupils or students not attending ▪ We will aim to provide high quality remote education to all pupils not attending as outlined in our remote learning policy ie if they have tested positive for COVID-19 but are well enough to learn from home or attendance at school has been temporarily restricted ▪ Pupils who are isolating due to COVID-19 (if they are feeling well enough to) will be asked to join a short teams call at 9.15 with their Learning Support Assistant. It will give them an opportunity to ask about the work set for the day and listen to any explanations needed to support with the learning. ▪ The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 								
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		<p>isolation guidelines. Parents will be able to collect these from school</p> <ul style="list-style-type: none"> We will limit access to before and after-school activities and wraparound care during term time and holidays to those that need it most. We will communicate who will be eligible to attend once the restrictions are confirmed. We will review our child protection policy to make sure it reflects the local restrictions and remains effective. We will aim to have a trained DSL or deputy DSL on site wherever possible. Individuals previously identified as CEV will be advised to continue to follow the same guidance as the general public on how to stay safe and help prevent the spread of COVID-19. Individuals with a weakened immune system should follow DHSC and UKHSA advice for people whose immune system means they are at higher risk from COVID-19. Individuals should consider advice from their health professional on whether additional precautions are right for them. 								
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To add more rows to the risk assessment, place the cursor within the last row right click and select insert row below.

1. Leicestershire County Council- Public Health Control Measures

This section addresses the practical implications of reintroducing control measures associated with the stages of outbreak management. The reintroduction of these measures is in line with the [Contingency Framework](#), [Schools COVID-19 Operational Guidance](#), and [Actions for Early Years and Childcare Providers during the COVID-19 pandemic](#) from the national government. Many of these measures are considered a last resort. Any recommendations from LCC or PHE will be carefully considered in collaboration with the setting and keep these measures to the minimum number of people possible, for the shortest time possible.

1.1 Enhancing current measures

If a setting is advised to enhance or emphasise their current measures, they should review their current risk assessment to ensure that this is up-to-date and in line with current guidance.

To enhance current measures, it may be necessary to remind the settings community about the increased need for hand and respiratory hygiene. The setting may wish to introduce routines that encourage a better uptake of hand hygiene, for example checking that pupils are washing hands after breaks. It may also be beneficial to educate on hygiene, for example using E-Bug resources.

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To enhance cleaning, a setting should consider if there are any areas of the setting that are not cleaned frequently enough. Touchpoints such as light switches, door handles, and banisters should be cleaned more regularly than other areas of the setting. The setting may wish to increase cleaning hours to support this.

The setting should consider increasing ventilation, for example opening more windows and introducing systems to ensure windows and doors are kept open. The setting should encourage staff and pupils to bring extra layers of clothing to ensure thermal comfort whilst increasing ventilation.

Communications about COVID-19 symptoms and testing requirements are a valuable way to enhance the setting’s protective measures. For example, sending regular text messages to staff and pupils to remind them to take lateral-flow tests twice weekly. Staff and pupils should be aware that isolation is required if they have any COVID-19 symptoms, even if they have not yet taken a COVID-19 test. The setting should ensure that they have robust processes in place to isolate symptomatic staff and pupils

Settings should ensure that their contingency plans cover the possibility of enhancing protective measures

1.2 Additional considerations around current measures

Settings should consider whether any activities could take place outdoors, including exercise, assemblies, or classes. This will depend on the amount of outdoor space a setting has and the limitations of the curriculum. Education settings should also consider the impact of outdoor activities on movement around the setting. Increasing the amount of time spent outdoors, even if this is not for the whole duration of an activity can be beneficial.

Settings should also consider one-off enhanced cleaning focussing on touch points and any shared equipment. This may be informed by a review of current cleaning practices and any links between cases in the setting.

1.3 Testing

Individuals with COVID-19 symptoms of a cough, fever, or change/loss of taste/smell should access a PCR test here: <https://www.gov.uk/get-coronavirus-test>

Staff and pupils who are asymptomatic, secondary-age, and have not tested positive in the last 90 days or been identified as a contact in the last 10 days can take part in their setting’s asymptomatic testing programme.

1.3.1 Encouraging uptake of asymptomatic testing


If a setting is advised to encourage uptake of asymptomatic testing, they should send out communications to the setting’s community about how frequently testing is required, for example a text message on the days on which the setting wants them to test. Staff should encourage testing in the school day, for example asking students if they have tested during registration. Communications should go out to parents reminding them that if they think or have been told their child is a close

contact to a confirmed positive case, their child should have a PCR test. The setting should tell parents how they can access asymptomatic testing.

Only staff members and children secondary age and above should take part in asymptomatic testing.

If a setting does not have enough lateral-flow tests for twice weekly testing, they may be supported with deliveries of LFTs from LCC. If a setting has issues with other aspects of this, they should contact the Health Protection Team (LCC) for support.

Settings should ensure that their contingency plans cover the possibility of encouraging uptake and increased frequency of asymptomatic testing.

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1.1.1 Reintroducing asymptomatic test sites

If a setting is advised to reintroduce their ATS (once it has been closed following the beginning of term asymptomatic testing programme) the Health Protection Team (LCC) team would consult with the setting to identify the support needed for this. Where reintroduction is requested, the DPH should keep the DfE informed.

Settings should ensure that their contingency plans cover the possibility of reintroducing their ATS. Only settings that have previously run ATS would be asked to reintroduce them.

1.1.2 Surge Testing

Public Health England or the Local Authority Public Health Department will risk assess the situation and use this to inform a decision on the requirement for surge testing. Where surge testing is required, the instigating organisation will work closely with the setting to provide the necessary support.

1.2 Communications

The Health Protection Team (LCC) may advise that the setting circulates communications from the DPH. The Health Protection Team LCC will consult with setting leaders about the communications required and may be able to provide these communications. If an OCT is convened, the OCT will decide which body is providing communications to support the setting. See appendices 10.6 for a template to use when considering communications during outbreak management.

Setting leaders are welcome to approach the Health Protection Team (LCC) about any specific communications needed even if this isn't part of their outbreak management plan stage.

1.4 Reintroducing Face coverings

The Health Protection Team (LCC) may advise that face coverings are reintroduced in communal areas such as staff rooms, or both classrooms and communal areas.. This would only be recommended for staff and secondary-aged children. Any reintroduction will, as before, allow for reasonable exemptions

If a setting is advised to reintroduce face coverings in communal areas, they should communicate with their community about why this has been recommended. The setting should identify which area they are including in this request- e.g. dining hall, corridors etc. The setting may be supported with communications from Health Protection Team LCC.

If a setting is advised to reintroduce face coverings in classrooms and communal areas such as staff rooms, they should communicate with their community about why this has been recommended. The setting may be supported in this with communications from Health Protection Team LCC.

Face coverings would be reintroduced for two weeks in the first instance.

Settings should ensure that their contingency plans cover this possibility.

1.5 Limiting Visits, Performance, etc.



Any requests to limit visits, performances etc. would cover: residential educational visits, open days, transition or taster days, parental attendance in settings, performances in settings.

Local authorities, directors of public health (DPH) and PHE health protection teams (HPTs) may recommend these precautions in one setting, a cluster of settings, or across an entire area.

If this is advised, the setting should communicate with staff and pupils about why these measures have been introduced. Any impacts on the curriculum would be discussed with the setting prior to recommendation.

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<p>Settings should ensure that their contingency plans cover the possibility these limitations are advised.</p> <p>1.6 Reintroducing bubbles</p> <p>Due to the impact on the delivery of education the decision to reintroduce bubbles would not be taken lightly. Settings should have a contingency plan in place to consider how they would reintroduce bubbles temporarily whilst minimising disruption.</p> <p>If settings were advised to reintroduce bubbles, they may wish to return to the model they used in the 2020/21 academic year. Any reintroduction of bubbles should minimise movement and mixing of different groups where possible whilst delivering a full curriculum. Education settings may wish to have class, year group or cohort bubbles depending on their curriculum and may wish to consider zoning so that bubbles are not using the same spaces.</p> <p>1.7 Limiting attendance</p> <p>Limiting attendance would only be considered in an extreme circumstance and as a last resort. A DPH may advise introducing short-term attendance restrictions in a setting, such as sending home a class, year group, or cohort. High-quality, remote education should be provided for all pupils or children not attending. In all circumstances, priority should continue to be given to vulnerable children and young people and children of critical workers to attend to their normal timetables.</p> <p>Settings should ensure that their contingency plans cover this possibility, and that they can continue to deliver high-quality remote education.</p> <p>1.8 Advising Shielding</p> <p>Only the national government can advise the reintroduction of shielding. However, settings should ensure that their contingency plans cover this possibility.</p> <p>1.9 IPC/ Health Protection Team (LCC) Visit</p> <p>The Health Protection Team (LCC) may decide a visit to the setting is necessary. Visits are conducted with the IPC team and Health Protection Team (LCC) The aim of a visit would be:</p> <ol style="list-style-type: none"> 1. To support the setting in implementing protective measures 2. To gain context of the difficulties the setting is having 3. To gather evidence for hypotheses around routes of transmission <p>Visits are supportive and in collaboration with settings. Before a visit the IPC or Health Protection Team (LCC) team may ask for further details of COVID-19 cases in the setting. Settings can use visits to raise concerns and seek specific advice around the context of their setting. The IPC and Health Protection Team (LCC) team will discuss any concerns during the site visit and also write a report for the setting to use when acting upon on measures recommended during the visit. Any visit to a setting should be agreed by the necessary senior staff in the setting. If the setting is carrying out lateral flow device testing for visitor's then this should be communicated with the teams and carried out prior to attendance or before the visit commences.</p>												
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<p>2 Standing Down</p> <p>2.1 Finalising the response</p> <p>The decision to finalise the response and stand down outbreak management and any protective measures will be based on the same criteria that the Health Protection Team LCC use to initially assess education settings, which are found in section 6.2.</p> <p>2.2 Notification of stakeholders</p> <p>It is essential that the decision to stand down the response is communicated with all partners and stakeholders unambiguously, including the rationale for the decision and any triggers for reactivating the response. This may include the provision of information to the public as appropriate. The LRF outbreak control cell and COVID-19 Health protection board will also be notified of the decision to stand down the response.</p>												
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Source:

Air conditioning and ventilation during the coronavirus outbreak

<https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm>

Contacts: UKHSA health protection teams

<https://www.gov.uk/guidance/contacts-phe-health-protection-teams>

.Gov Isolation Guidance:

<https://www.gov.uk/government/publications/covid-19-people-with-covid-19-and-their-contacts/covid-19-people-with-covid-19-and-their-contacts>

COVID-19: cleaning in non-healthcare settings:



<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

St. John Ambulance Covid-19: advice for first aiders:

<https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>

Schools COVID-19 operational guidance:



https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1048357/220119_Schools_guidance_January.pdf

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During this activity, what could go wrong resulting in an emergency situation?	<ol style="list-style-type: none"> Child displays symptoms with CV19 Child from bubble who has been sent home becomes confirmed case. Staff becoming ill and self-isolating.
How could this emergency situation be prevented / controlled?	<ol style="list-style-type: none"> Isolate child until collected. Parents advised to follow the 'stay at home guidance' and arrange to have a test https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance Parents engage with NHS Test & Trace
Who should respond to a potential emergency situation and how? Have staff been trained to respond to this emergency situation?	<ol style="list-style-type: none"> Staff to supervise child until collected where 1m +rule cannot be implemented PPE to be worn. Make staff aware of guidance in risk assessment Follow guidance:
Could any non – routine changes affect the safety arrangements in place for this activity? (E.g. weather, people, equipment etc.) What can be done?	Additional pupil numbers – review procedures and social distancing, refer to any new government guidance.

Risk Assessor (s) Name(s):	Carol Webb	Business Manager	Risk Assessor(s) Signature (S):	<i>CJ Webb</i>		
	Vanessa Toon	Deputy Headteacher		<i>V Toon</i>		
	Angie Meyrick	Headteacher		<i>A Meyrick</i>		
Authorised By:	Angie Meyrick	Headteacher	Authoriser Signature:	<i>Angie Meyrick</i>	Initial	
Date Conducted:	22 July 2021	18 February 2022	Date of Review:	31.8.2021, 14.9.2021, 5.10.2021		
				2.11.2021, 5.11.2021 (Outbreak Stage 1), 8.11.21 (Outbreak Stage 2) 22.11.21 (Outbreak Stage 2) 30.11.21 Omicron variant 9.12.2021 6.1.2022, 26.1.2022, 28.2.2022		
			Date of Next Review:	1.4.2022		
				AM VT CW		

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		Date of Review			
Potential Severity of Harm	High Death, paralysis, long term serious ill health.	Medium	High	High	
	Medium An injury requiring further medical assistance or is a RIDDOR incident.	Low	Medium	High	
	Low Minor injuries not resulting in any first aid or absence from work.	Low	Low	Medium	
		Low The event is unlikely to happen.	Medium It is fairly likely to happen.	High It is likely to happen.	
Likelihood of Harm Occurring					

Risk Rating Definitions	
Low	This is an acceptable level of risk. No further controls are required as the risk rating cannot be reduced any further. However, it is advised that continual monitoring occurs in order to ensure that no changes / deviation of control measures occur.
Medium	It is advised that further controls are implemented to reduce the risk rating to as low a level as possible. If the risk cannot be reduced to lower than a medium, then on site monitoring should occur to ensure that all stipulated controls are being adhered to.
High	This is an unacceptable risk rating. Urgent interim controls should be implemented to reduce the risk so far as is reasonably practicable. If the risk rating cannot be reduced to lower than a High , then a documented safe system of work should be implemented to control the activity. It may be necessary to seek further professional advice. Serious considerations should be given to the validity of carrying out the activity at all. Regular monitoring of the activity should occur.